

# Engaging Youth in Conservation Careers

## ORGANIZATIONAL INFORMATION

<b>Legal Name of Organization</b>	
<b>Organization Website (optional)</b>	
<b>Name of Top Paid Staff Member</b>	
<b>Title of Top Paid Staff Member</b>	
<b>Top Paid Staff Member Phone Number</b>	
<b>Top Paid Staff Member Email</b>	
<b>Mailing Address</b>	
<b>City</b>	
<b>State</b>	
<b>Zip Code</b>	
<b>Employer Identification Number (EIN)</b>	
<i>An IRS w-9 required if approved to confirm status as nonprofit</i>	
<b><i>Is the applicant a current dues-paying member of the National Association of RC&amp;D Councils?</i></b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure
<b>Project Contact Name (If differs from above)</b>	
<b>Title of Project Contact</b>	
<b>Project Contact Phone Number</b>	
<b>Project Contact Email</b>	

## CURRICULUM INFORMATION

<b>Indicate which curriculum and format you intend to use.</b>	<ul style="list-style-type: none"> <li>Soils - 3 week program schedule</li> <li>Soils - 6 week program schedule</li> <li>Urban Ag - 3 week program schedule</li> <li>Urban Ag - 6 week program schedule</li> </ul>
<b>Indicate the number of youth you intend to engage through this project.</b>	
<b>Describe the youth population you will engage (age, demographics, geography, etc.)</b>	

## PROJECT DETAILS

*Demonstrate your ability to successfully implement this project by summarizing past experience engaging youth. List qualifications of the mentor and information on local professionals / businesses that you intend to engage through the project. Share information on how you intend to recruit the youth participants.*

**PROJECT BUDGET**

*For each category, list specific expenses and indicate if funds are coming from NARC&DC or Match. Use the Budget Narrative to provide cost details and justification.*

<b>CATEGORY</b>	<b>NARC&amp;DC</b>	<b>MATCH</b>	<b>TOTAL</b>
<i>Personnel (list people / positions)</i>			
<i>Fringe (provide rate and details for each position)</i>			
<i>Travel (provide trip details, mileage, etc.)</i>			
<i>Supplies (e.g. printing, postage, office supplies, etc.)</i>			
<i>Contracting (list any contracted services)</i>			
<i>Other Direct Costs (list any other direct costs, or list additional costs from above categories)</i>			
<i>Indirect Cost (not to exceed 10% of total direct costs)</i>			
<b>TOTAL PROJECT EXPENSE</b>			

**BUDGET NARRATIVE**

*Provide cost details and justification for each item listed in the Budget Table.*

*Describe matching fund source(s) and indicate if funds are secured or pending.*

**OVERFLOW**

*If needed, use this space to provide additional details about your proposed project. **This section is optional!***

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**CONFLICT OF INTEREST DISCLOSURE**

**Do any employees or board members of your organization have an affiliation with NARC&DC or Appalachian RC&D Council?** An affiliation includes, but is not limited to any involvement of the Applicant’s organization in project review or permitting; and any involvement of the Applicant’s organization in legal or advocacy activities directly or indirectly related to NARC&DC projects and operations including board or leadership positions. Failure to disclose a potential conflict of interest may result in early termination of any grant agreement.

<b>Answer yes or no</b>	___ Yes      ___ No
<b>If yes, please explain</b>	

**AFFIRMATION**

By entering your name below, you affirm that all information is true and accurate, and that the organization is committed to performing the work should this project be selected for funding.

<b>Name of person submitting this application</b>	
<b>Title</b>	
<b>Date</b>	

**Email completed application to [susan@arcd.org](mailto:susan@arcd.org). Deadline is 12pm Eastern Time, April 9, 2021.**